

GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P. O. Box 9 • Odanah, WI 54861 • 715/682-6619 • FAX 715/682-9294



• MEMBER TRIBES •

MICHIGAN

Bay Mills Community
Keweenaw Bay Community
Lac Vieux Desert Band

WISCONSIN

Bad River Band
Lac Courte Oreilles Band
Lac du Flambeau Band

MINNESOTA

Fond du Lac Band
Mille Lacs Band

Red Cliff Band
St. Croix Chippewa
Sokaogon Chippewa

Extended deadline - March 29th, 2019 by 4:30 PM CST 2019 Summer Internship Opening

The Great Lakes Indian Fish and Wildlife Commission (GLIFWC) is pleased to announce available internships for its 2019 GLIFWC Summer Internship Program. Through this internship program, college students will work one-on-one with their GLIFWC mentors in various divisions and learn about necessary coursework, college degrees, and trainings which result in gainful employment in a multitude of careers, including natural resource and stewardship careers with tribes. Also, interns will participate in a multitude of traditional Anishinaabe cultural events and learn about the importance of treaty reserved rights to the Anishinaabe people and their history in preserving these rights.

Internship Information: This extension only applies to the “Tribal Planning Internship”.

The GLIFWC Tribal Planning internship will consist of 40 hours per week for 10 weeks (total of 400 hours), scheduled for June 3rd- August 9th, 2019. This internship will be hosted at the GLIFWC Main Office, located on the Bad River Reservation, WI. Some internships will require travel within the Minnesota, Wisconsin, and Michigan areas, as well as some overnight travel. See the available internship position descriptions at <http://www.glifwc.org> in the “GLIFWC News & Upcoming Events” box under “Employment”.

Selected intern will be paid \$10.10 per hour during their GLIFWC internship. If needed, a housing allowance may be available.

Eligible applicants must meet the following:

- Be an incoming or continuing student that is accepted and/or enrolled full time at a college/university for Fall 2019 semester;
- Possess proficient verbal and written communication skills;
- Have a strong interest in working with Native American tribes;
- Be willing to travel as part of internship, if required.

To apply, applicants must:

- Submit a cover letter that includes email address and telephone number;
- Submit a resume outlining education, work experience, certifications, community involvement, and other pertinent information;
- Submit the following, dependent on classification:

- 2019 High School Graduate: provide verification of acceptance at a college/university for Fall 2019 (examples: enrollment verification or Fall 2019 class schedule);
- **Continuing** College/University Students: provide unofficial transcript(s) verifying Spring 2019 and Fall 2019 enrollment;
- **Graduating** College/University Students: provide unofficial transcript(s) verifying Spring 2019 enrollment.

American Indian preference will be applied consistent with GLIFWC policies and Federal Indian Self Determination and Education Assistance Act (PL 93-638)

Applicants that submit all required above documentation will receive a confirmation email including a link to an online survey with requested additional information, to be completed within 3 days of the confirmation email. A complete application will include: cover letter, resume, transcripts, and completed online survey. Applications without the completed online survey will not be considered for an internship position.

Send cover letter, resume, and transcripts to:

LaTisha Coffin, Internship Program Coordinator
Great Lakes Indian Fish and Wildlife Commission
P.O. Box 9
Odanah, WI 54861

OR email to: lcoffin@glifwc.org
Subject: 2019 GLIFWC Internship Program Application

**Closing date for receipt of application:
March 29th, 2019 by 4:30 PM CST**

GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P. O. Box 9 • Odanah, WI 54861 • 715/682-6619 • FAX 715/682-9294



• MEMBER TRIBES •

MICHIGAN

Bay Mills Community
Keweenaw Bay Community
Lac Vieux Desert Band

WISCONSIN

Bad River Band
Lac Courte Oreilles Band
Lac du Flambeau Band

MINNESOTA

Fond du Lac Band
Mille Lacs Band

POSITION: Tribal Planning Internship

CONDITIONS OF EMPLOYMENT: Dates of employment are: June 3rd, 2019 to August 9th, 2019 (10 weeks, 400 total hours). Rate of pay is \$10.10 per hour.

SUPERVISION: The person will report to Planning and Development Division head

DUTIES AND RESPONSIBILITIES: Primary duties will be to assist the Planning and Development Division head to:

1. Community planning and traditional foods needs assessment for GLIFWC's 11 member tribes, including procuring and storing wild rice threshers for manoomin entrepreneurs, as outlined within GLIFWC's Harvester/Producer Needs Assessment Project;
2. Research and apply for the GLIFWC Summer Internship Program via foundations and non-profit organizations, with the guidance of the Planning and Development Division head and Grant Writer;
3. Research tribal planning and economic strategies to assist GLIFWC member tribes in transitional planning within their communities.

The internship will be hosted in the Planning and Development office on the Bad River Reservation, WI.

QUALIFICATIONS: Enrolled/accepted into a college business and/or tribal management program (i.e. A.A., A.A.S., B.S., M.S.) Coursework and/or experience in natural resource field, working with tribal communities, and business and/or economics courses. Preferred experience in harvesting and processing wild rice. Valid driver's license and ability to be insurable under GLIFWC's motor vehicle policy required. Native American preference, but all qualified applicants will be considered.

Send all required paperwork as outlined in the 2019 Summer Internship Openings announcement to:

LaTisha Coffin, Internship Program Coordinator
Great Lakes Indian Fish and Wildlife Commission
P.O. Box 9
Odanah, WI 54861

OR email to: lcoffin@glifwc.org

Subject: 2019 GLIFWC Internship Program Application

EXTENDED Closing date for receipt of application:

March 29th, 2019 by 4:30 PM CST