REQUEST FOR PROPOSAL

The Great Lakes Indian Fish & Wildlife Commission is seeking to obtain the services of an independent certified public accounting firm to perform a financial and compliance audit of the Commission in accordance with 2 CFR part 200, the Single Audit Act, Governmental Auditing Standards, and applicable federal, state, or tribal laws and regulations. The audit will cover the Commission’s fiscal year ending December 31, 2020, with an option for the Commission to extend the contract for up to two additional years.

The Commission desires to contract with an independent audit firm for audit services of our primary government financial statements and the related notes for the year ended December 31, 2020. The Commission desires an audit report that meets the minimum requirements of the Single Audit Act for submission to the Single Audit Clearinghouse, which should include all the Commission’s funds.

The selected auditor will be expected to draft the required financial statements and schedules based on the trial balances and other books and records of the Commission. The Commission’s Deputy Administrator, Senior Accountant, and others within the organization are sufficiently knowledgeable to review the statements prepared by the auditor, and to take responsibility for their fair presentation. The selected auditor will be required to present the audit to our Board of Commissioner’s after it is completed. Due to their meeting schedule, the audit is typically presented at their January meeting.

The contractor shall furnish all qualified personnel (including a minimum of one CPA on-site/remotely), facilities, equipment, and supplies to conduct an organization-wide financial and compliance audit in accordance with appropriate standards on behalf of the Commission. Experience with Indian Tribes or governmental agencies is preferred.

Proposals must be received no later than June 15, 2021.

Proposals and questions should be submitted to:

Great Lakes Indian Fish & Wildlife Commission
Attention: Keith Rolof, Deputy Administrator
P.O. Box 9
Odanah, Wisconsin 54861-0009
krolof@glifwc.org