

# GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P.O. Box 9 • Odanah, WI 54861 • 715-682-6619 • FAX 715-682-9294



## • MEMBER TRIBES •

### MICHIGAN

Bay Mills Community  
Keweenaw Bay Community  
Lac Vieux Desert Band

### WISCONSIN

Bad River Band  
Lac Courte Oreilles Band  
Lac du Flambeau Band  
Red Cliff Band  
St. Croix Chippewa  
Sokaogon Chippewa

### MINNESOTA

Fond du Lac Band  
Mille Lacs Band

## **JOB ANNOUNCEMENT**

**POSITION:** Manoomin Wiidookaage

**LOCATION:** Odanah, Wisconsin

**SALARY:** Starting Salary Range: \$47,349—\$54,749 depending on qualifications

Note: Position has been classified as 25% tax-exempt for qualified tribal members under Internal Revenue Code §7873—Tax Exemption for Income Derived from Treaty Fishing Rights-Related Activities. See GLIFWC website for current benefit information.

**THIS IS A PERMANENT FULL-TIME POSITION *through December 2026 with potential for competitive 5-year planning grant extension.***

**POSTING DATE:** FEBRUARY 21, 2024

**CLOSING DATE:** APRIL 1, 2024

**JOB SUMMARY:** The Great Lakes Indian Fish and Wildlife Commission (GLIFWC) is a natural resources management agency committed to the implementation and preservation of off-reservation treaty rights on behalf of its 11 member Ojibwe tribes.

The Manoomin Wiidookaage will work with and primarily support GLIFWC's 11 member tribes by participating in GLIFWC's manoomin team as it fulfills obligations relating to the shared caretaking responsibilities for wild rice habitat, abundance, and tribal harvest. This position will facilitate improved governmental interaction and relationships related to the caretaking of manoomin in the Wisconsin portions of the 1837 and 1842 ceded territories by collaborating with the State of Wisconsin, tribes, and other partners.

The Manoomin Wiidookaage will also assist in compiling indigenous knowledge about manoomin for use in developing outreach materials, identifying research needs, and recommending co-management actions. The Manoomin Wiidookaage will assist in planning, coordinating, and participating in various outreach activities.

### **DUTIES AND RESPONSIBILITIES:**

1. Assist GLIFWC's Manoomin Ganawendang and Wetland Ecologist in administrative duties related to organizing meetings and other informational gatherings related to this grant.
2. Assist collaboration with the State of Wisconsin and tribes to ensure appropriate follow-up to intergovernmental meetings, including the Joint State-Tribal Wild Rice Committee.
3. Assist with providing outreach to interested tribes, partner agencies, lake associations, and other audiences relating to the ecology and cultural importance of manoomin.

4. Assist with developing informational materials (e.g., signs, pamphlets, etc.) for distribution at conferences, symposia, and other informational and collaborative meetings.
5. Organize, review, and compile existing GLIFWC traditional ecological knowledge interviews and documentation relevant to manoomin stewardship.
6. Assist with identification of manoomin research and management priorities.
7. Develop working relationship with grant-funded counterparts at Wisconsin Department of Natural Resources. Maintain and strengthen working relationships with tribal, federal, and non-governmental organizations.

**The above duties and responsibilities are not an all-inclusive list but rather a general representation of the duties and responsibilities associated with this position. The duties and responsibilities will be subject to change based on organizational needs or when deemed necessary by the supervisor or Division Head.**

#### **QUALIFICATIONS:**

1. Bachelor's degree in natural resources or related field; **OR** Associate's degree in natural resources or related field and 3 years of relevant experience; **OR** Equivalent experience and understanding of Anishinaabe culture or tribal governance.
2. Experience engaging tribal communities and/or tribal government.
3. Demonstrated data management skills and technical abilities in Microsoft Office.
4. Demonstrated skill in written, oral, and interpersonal communication.
5. Demonstrated organizational and time management abilities.
6. Knowledge of Anishinaabe culture and manoomin preferred.
7. Willingness and ability to assist with occasional fieldwork and lift up to 50 lbs. of equipment.
8. Ability to interact with colleagues, supervisor, and public in a professional manner.
9. Ability to work both independently and as a team.
10. Possess a valid driver's license and be insurable under GLIFWC's vehicle policies.

**Indian preference will be applied consistent with GLIFWC policies and the federal Indian Self Determination and Education Assistance Act (PL 93-638).**

**APPLICATION PROCEDURE:** Applications can be picked up from GLIFWC's office in Odanah, WI and are also available at [www.glifwc.org](http://www.glifwc.org) under the employment tab. Applicants must submit a completed GLIFWC primary application for employment, letter of interest, and resume (including three professional references).

**Completed applications & materials should be returned (in person, by mail or email) to:**

Ashley Poch, Human Resources Director  
Great Lakes Indian Fish & Wildlife Commission  
P.O. Box 9, 72682 Maple Street Odanah, WI 54861  
[hr@glifwc.org](mailto:hr@glifwc.org)