

GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P. O. Box 9 • Odanah, WI 54861 • 715/682-6619 • FAX 715/682-9294



• MEMBER TRIBES •

MICHIGAN

Bay Mills Community
Keweenaw Bay Community
Lac Vieux Desert Band

WISCONSIN

Bad River Band
Lac Courte Oreilles Band
Lac du Flambeau Band

MINNESOTA

Fond du Lac Band
Mille Lacs Band

JOB ANNOUNCEMENT

POSITION:

Conservation Warden

LOCATION:

Applicants must be willing to relocate and live within 45 miles of their assigned location upon successful completion of Field Training.

VACANCIES:

(4) Total: (1) Watersmeet, MI; (1) Crandon, WI; (1) Park Falls, WI
(1) Isle, MN.

SALARY RANGE:

GLIFWC PAY SCHEDULE:

Grade 7/Step 1 - \$35,854 - Grade 7/Step 3 - \$38,244
(Dependent on qualifications)

CLASSIFICATION:

Permanent, Full-Time (2-year initial probationary period)

POSTING DATE:

November 28, 2018

CLOSING DATE:

December 28, 2018

SUPERVISION:

Reports to assigned District Warden Supervisor. Performs the duties listed below in a manner consistent with Commission's Policies and Procedures.

DUTIES AND RESPONSIBILITIES:

- Perform various conservation law enforcement tasks. Such as, monitoring hunting, fishing and gathering activities; issuing citations; writing reports; handling evidence; testifying in court; issuing licenses and permits; public speaking; instructing safety classes; participating in youth outreach events.

Qualifications and Standards:

- Must be a U.S. citizen.
- Must have earned 60 college credits from an accredited college or university.
- Must possess a valid driver's license and be insurable under GLIFWC's insurance policy.
- Must be at least 21 years of age.
- Must successfully pass the minimum entrance level fitness test.
- Must be of good moral character.
- Must be able to possess a firearm; no felony convictions; no domestic abuse convictions.
- Must be able to work nights and weekends.
- Be free of any physical, emotional or mental condition which might adversely affect law enforcement performance.
- Must be able to react quickly and effectively to stressful situations.
- Must be able to understand oral and written instructions.
- Must have proficient writing and oral communications skills.
- Must be able to perform physical, mental and sometimes strenuous duties conducted at odd times and locations.

Training:

- Applicants that are not already eligible for Wisconsin Law Enforcement Standards Board Certification, must attend and successfully complete a Basic Law Enforcement course (720 – hour).
- Recruit Wardens must complete a one-year Field Training Program.

Retirement:

- The Great Lakes Indian Fish & Wildlife Commission contributes 3% of your gross income into a 401K plan.

Health Insurance:

- Employees are eligible for health insurance the first day of the pay period after the enrollment form is completed. Health Benefits include; Medical, Dental, and Vision benefits.
- Medical benefits are provided through the Federal Employees Health Benefits (FEHB).
- Eligible employees have the opportunity to choose their own FEHB benefits.

- Dental benefits are covered by Delta Dental. This is a policy which allows you to choose the Dentist of your choice. Deductibles are very low. Many services such as exams and X-rays are covered 100% with no deductible. Services such as fillings, extractions, surgery, and root canals are covered 80% after \$25 deductible. Orthodontic treatment is covered 50% up to a maximum of \$2000 per year.
- Vision benefits are covered by Reliance Standard. The vision plan is \$350.00 per person per year.

Long-term Disability:

- Long-term disability is covered by Reliance Standard and is covered 100% by GLIFWC.

Term Life Insurance:

- Insurance starts the 1st of the month following 30-day waiting period.
- Term Life insurance is covered by UNUM. GLIFWC pays for the first \$10,000 of life insurance.
- The employee can opt to buy additional insurance for self, spouse, or children.

Cafeteria Plan:

- We also offer a Flexible benefit plan that allows you to deduct your premiums and if you elect dependent care expenses and unreimbursed medical expenses pre-taxed to the federal allowable limits.

NOTE:

This position has been classified as 50% tax exempt for qualified individuals under Internal Revenue Code §7873—Tax Exemption for income derived from treaty fishing rights-related activities.

Applicants will be required to complete the following: oral interview; written exam; medical examination; drug screening; background investigation & physical fitness/agility screening.

The Great Lakes Indian Fish & Wildlife Commission's Conservation Enforcement Division is prohibited from hiring anyone who has been:

- Convicted of a felony.
- Convicted of a misdemeanor crime of dishonesty, moral turpitude, or other crime resulting in serious physical injury to another.
- Convicted of driving under the influence.

Or anyone that:

- Has illegally used, transported, manufactured or sold a controlled substance.
- Lies, omits or provides misleading information on the Great Lakes Indian Fish and Wildlife Commission application.

APPLICATION PROCEDURE:

Submit a completed GLIFWC Special Enforcement Application (available at: www.glifwc.org), college transcripts, letter of interest, resume, and three references to:

Jill Miller, Administrative Assistant
Great Lakes Indian Fish and Wildlife Commission
72682 Maple Street, PO Box 9
Odanah, Wisconsin 54861
(715)685-2112 (Office)
Jmiller@glifwc.org