

# GREAT LAKES INDIAN FISH & WILDLIFE COMMISSION

P.O. Box 9 • Odanah, WI 54861 • 715-682-6619 • FAX 715-682-9294

[www.glifwc.org](http://www.glifwc.org)

## • MEMBER TRIBES •

### MICHIGAN

Bay Mills Community  
Keweenaw Bay Community  
Lac Vieux Desert Band

### WISCONSIN

Bad River Band  
Lac Courte Oreilles Band  
Lac du Flambeau Band

Red Cliff Band  
St. Croix Chippewa  
Sokaogon Chippewa

### MINNESOTA

Fond du Lac Band  
Mille Lacs Band



## 2024 Summer Internship Openings Announcement:

The Great Lakes Indian Fish and Wildlife Commission (GLIFWC) is pleased to announce available internships for its 2024 GLIFWC Internship Program. Through this internship program, college students will work one-on-one with a GLIFWC mentor in various divisions and learn about necessary coursework, college degrees, and trainings which result in gainful employment in a multitude of careers including natural resources and stewardship careers with tribes. Also, interns will participate in a multitude of traditional Anishinaabe cultural events and learn about the importance of treaty reserved rights to the Anishinaabe people, and their history in preserving these rights.

### Internship Information:

GLIFWC internships will consist of working 40-hours per week for 10 weeks (total of 400 hours), scheduled to begin around June 3, 2024 – August 9, 2024 (actual start and end dates will be determined by internship supervisors). All internships will be hosted at the GLIFWC Main Office, located on the Bad River Reservation in Odanah, Wisconsin. Some internships will require travel within the Minnesota, Wisconsin, and Michigan areas, as well as some overnight travel. See the available internship position descriptions at <http://www.glifwc.org> in the “GLIFWC News & Upcoming Events” box under “Employment.” Note: candidates are able to apply for multiple internships, please ensure that all required paperwork is **submitted individually for EACH internship position.**

Selected interns will be paid \$15.00 per hour during their GLIFWC internship. If needed, housing will be available.

### Eligible applicants must meet the following:

- Be an incoming or continuing student that is accepted and/or enrolled full-time at a college/university for the Fall 2024 semester.
- Possess proficient verbal and written communication skills.
- Have a strong interest in working with Native American tribes.
- Be willing to travel as part of the internship.

### To apply, applicants must:

- Submit the following, dependent on classification:
  - 2024 High School Graduate: provide verification of acceptance at a college/university for Fall 2024 (examples: enrollment verification/acceptance letter or Fall 2024 class schedule).
  - Continuing College/University Students: provide unofficial transcript(s) verifying Spring 2023 and Fall 2024 enrollment.
  - Graduating College/University Students: provide unofficial transcript(s) verifying Spring 2024 enrollment.
- Complete a GLIFWC [Summer Internship Program Application](#) (found on GLIFWC’s website).

**American Indian preference will be applied consistent with GLIFWC policies and Federal Indian Self Determination and Education Assistance Act (PL 93-638)**

*Applicants that submit all required above documentation and the completed application will receive a confirmation email once all items have been submitted.*

To mail transcripts and required documents send to:

Pauline Lemieux, Internship Program Coordinator  
Great Lakes Indian Fish and Wildlife Commission  
P.O. Box 9  
Odanah, WI 54861

**OR** email to: [plemieux@glifwc.org](mailto:plemieux@glifwc.org)  
Subject: 2024 GLIFWC Internship Program Application

Questions regarding the internship announcement or requirements can be directed to Pauline Lemieux via email or phone: (715) 682-6619 ext. 2138.

**Closing date for receipt of application: January 31, 2024, by 4:30 PM CST**

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## INTERNSHIP ANNOUNCEMENT

### POSITION:

Climate Change Intern (1)

### CONDITIONS OF EMPLOYMENT:

Dates of employment: June 3, 2024 – August 9, 2024  
(10 weeks/400 hours total) Rate of pay: \$15.00 per hour

### SUPERVISION:

Primary Supervisor: Rob Croll, Climate Change Program Coordinator;  
Will also work with other climate change staff on a daily basis

### DUTIES AND RESPONSIBILITIES:

This position will conduct work on several projects within the climate change program and will include a mix of fieldwork, cultural and office activities:

- 1) Phenology project: The intern will accompany CC staff on field site visits one or two days per week and collect phenological data for 10 culturally important plant beings under the direction of the Climate Change Scientist. This includes field data collection training, map reading, using a GPS device, recording phenological observations using the KoboToolbox app, native plant identification and basic ethnobotany skills, photography, and field equipment inventory, maintenance, and management.
- 2) Seed Bank project: The intern will work with other staff members to scout ash and paper birch seed trees, practice seed collection techniques, and assist in seed collection. This fieldwork will involve map reading, basic plant identification, learning about seed phenology, practicing seed collection methods, collecting field data using the KoboToolbox app, and using a GPS device.
- 3) Climate Adaptation: The intern will assist the Tribal Climate Adaptation Specialist (TAS) with tasks related to the Tribal Climate Adaptation Menu (TAM) and the creation of a Ceded Territory Climate Adaptation Plan. Work will include attending and assisting with the planning and coordination of workshops and listening sessions, assisting with presentations, writing for the TAM newsletter, and communicating with the TAM Community of Practice.
- 4) Anishinaabe-gikendaasowin (Anishinaabe Traditional Ecological Knowledge): The intern will summarize existing climate change interviews using qualitative data analysis software, attend meetings and workshops, and participate in outreach to tribal members under the direction of the Climate Change Program Coordinator. Intern will receive training in culturally appropriate communication, collection, preservation, use and protection of Anishinaabe-gikendaasowin.

The intern will also participate in GLIFWC orientation and training. Other activities scattered throughout the internship may include Red Cliff Language Camp, the annual Healing Circle Run, Sandy Lake Memorial Ceremony, Board of Commissioners and Voigt Intertribal Task Force meetings, and preparing a presentation for tribal leaders.

### QUALIFICATIONS:

- Must be enrolled in a higher education program.
- Must be able to participate in fieldwork including hiking on and off trail for up to 5 miles, using tree trimming equipment, and dealing with challenging environmental conditions and biting insects.
- Interest in plants, the outdoors, and conducting fieldwork.
- A basic Ojibwemowin vocabulary and access to language resources preferred.
- Good organizational skills, independent, and detail oriented.

- Native American Studies or Natural Resources students preferred.
- Native American preference, but all qualified applicants will be considered.
- Must possess a valid driver's license and be insurable under GLIFWC policies.

**Send all required paperwork as outlined in the 2024 Summer Internship Openings [announcement](#) to:**

Pauline (PJ) Lemieux, Internship Program Coordinator  
Great Lakes Indian Fish and Wildlife Commission  
P.O. Box 9  
Odanah, WI 54861

**OR** email to: [plemieux@glifwc.org](mailto:plemieux@glifwc.org)  
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## SUMMER INTERNSHIP PROGRAM APPLICATION FOR EMPLOYMENT

FEDERAL LAW REQUIRES THAT ALL APPLICATIONS BE CONSIDERED WITHOUT REGARD TO RACE, RELIGION, COLOR, SEX, OR NATIONAL ORIGIN. THE GREAT LAKES INDIAN FISH AND WILDLIFE COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER, SUBJECT TO THE PROVISIONS OF P.L. 93-638/INDIAN PREFERENCE ACT.

DATE OF BIRTH: \_\_\_\_\_

DATE OF APPLICATION: \_\_\_\_\_

INTERNSHIP(S) APPLIED FOR: \_\_\_\_\_

REFERRAL SOURCE:  JOB ANNOUNCEMENT  FRIEND  RELATIVE  
 HANDSHAKE  WEBSITE  OTHER

NAME \_\_\_\_\_  
\_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)  
\_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

Are you a member of federally recognized tribe?  YES  NO

Name of Tribe \_\_\_\_\_

If not a member of federally recognized tribe, are you a descendant?  YES  NO

Which tribe? \_\_\_\_\_

Have you had a summer internship here before?  YES  NO

If yes, when? \_\_\_\_\_

Have you applied for a summer internship with GLIFWC in the past?  YES  NO

If yes, give date(s) \_\_\_\_\_

Are you a current college student?  YES  NO

What year are you in college?  1  2  3  4  Graduating

If not in college yet, have you been accepted for the Fall 2024 Semester?  YES  NO

What college do you attend/will you be attending? \_\_\_\_\_

**\*You will need to provide current transcript or letter of acceptance\***

What is your major/minor (or intended major/minor for first year college students/high school graduates)?

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Please list any organizations you are or have been involved in while in school/college: \_\_\_\_\_

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**Are you able to relocate for the summer and travel as needed?**  YES  NO

If not, please explain: \_\_\_\_\_

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**Will you need housing for the summer?**  YES  NO

\*Internships will be located on the Bad River Reservation in Odanah, Wisconsin\*

**What is the earliest date you will be available if chosen for an internship?** \_\_\_\_\_

**What is the last day you will be able to work?** \_\_\_\_\_

**Are you willing and able to work flexible hours/weekends if needed?**  YES  NO

**Do you have a drivers license?**  YES  NO

Drivers license number \_\_\_\_\_ State issued \_\_\_\_\_

Liability insurance?  YES  NO Access to a vehicle?  YES  NO

**Have you ever been convicted of a felony?**  YES  NO

If yes, please explain: \_\_\_\_\_

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**Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status?**  YES  NO

**Do you have any physical, mental, or medical impairment or disability that would limit your job performance in the position for which you are applying?**  YES  NO

If yes, please explain: \_\_\_\_\_

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**Do you have any allergies that we should be aware of?**  YES  NO

Are these allergies life threatening?  YES  NO

Do you take medication for the allergies?  YES  NO

Please list the medication(s) taken (i.e., EpiPen, etc.)

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**Please list any skills, training, and/or experience that pertain to the internship(s) you are applying for:**

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**Please list your hobbies and/or interests OUTSIDE of school/work:** \_\_\_\_\_

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**Please list/describe any outdoor activities that you participated in during the last year that relates to hunting, fishing, and/or gathering:** \_\_\_\_\_

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**Are you certified in CPR/First Aid?**

\_\_\_\_ YES

\_\_\_\_ NO

If yes, please list which program(s) and expiration date: \_\_\_\_\_

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**Please describe any training or experience you have in safely operating and/or using equipment including, but not limited to firearms, other weapons, emergency vehicles, ATVs, boats, snowmobiles, GPS, compass, maps, and radios.** Please be sure to list any safety certifications that may apply to your training related to this question also (i.e., Hunter Safety, etc.). \_\_\_\_\_

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**Please describe your time management skills. Give an example in which you had to manage a number of tasks at one time.** \_\_\_\_\_

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**Please describe your experience and/or ability to effectively communicate with a diverse group of people.** \_\_\_\_\_

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**Please describe your participation in any events or activities in your community.** \_\_\_\_\_

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**Define GLIFWC and its responsibilities with regard to Treaty rights and issues.** (Do NOT copy and paste from the GLIFWC website! Write this definition in your own words.) \_\_\_\_\_

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**In your own words, what are Ceded Territories?** \_\_\_\_\_

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**Which Tribes are members of GLIFWC?** \_\_\_\_\_

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**State any additional information that you feel may be helpful to us in considering your application for the GLIFWC Summer Internship Program or letters of reference from professors/advisors. (Attach additional pages if necessary.)** \_\_\_\_\_

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**Please list three references that are not related to you that we may contact. One should be your academic advisor, one should be a teacher/professor, and the third a past/current employer or supervisor.**

Academic Advisor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Teacher/Professor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Past Employer/Supervisor Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

- **I certify that the answers given herein are true and complete to the best of my knowledge.**
- **I authorize investigation of all statements contained in this application for employment as may be necessary in an employment decision. I understand that this application is not nor intended to be a contract of employment.**
- **In the event of employment, I understand that false or misleading information given on my application or interview may result in discharge from the internship program. I also understand that I am to abide by the Personnel Policies and Procedures of the Great Lakes Indian Fish and Wildlife Commission.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Send ALL required paperwork as outlined in the Summer Internship Announcement with this application to:

Pauline (PJ) Lemieux, Internship Program Coordinator  
Great Lakes Indian Fish and Wildlife Commission  
P.O. Box 9  
Odanah, WI 54861-0009

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Subject: **2024 GLIFWC Internship Program Application**

Questions regarding the internship announcement or requirements can be directed to Pauline Lemieux via email or phone: (715) 682-6619 ext. 2138

Closing date for receipt of completed application and supporting materials is:  
**JANUARY 31, 2024, at 4:30 PM (CST)**